



CITY OF OSSEO

13712 – 8TH Street
P O Box 308

Osseo, Wisconsin
cityofosseo@trivest.net

Phone (715) 597-2207
Fax (715) 597-2600

Office of the Director of Public Works
Conditional Use Permit Application

File Number: _____

1. Address of Subject Property: _____

2. Legal description: _____

If property is has not been subdivided, attach a copy of the complete legal description from deed. Property dimensions are: _____ feet by _____ feet = _____ square feet. If more than two acres, give area in acres: _____ acres.

3. Tax Parcel Number(s): _____

4. Owner of record: _____ Phone _____

(Address) (City) (State) (Zip)

5. Applicant's Name: _____ Phone _____

(Address) (City) (State) (Zip)

(Office Phone #) / (Cell Phone) / (Email Address)

6. All existing use(s) on this property are:

7. THE FOLLOWING ACTION IS REQUESTED:
A Conditional Use Permit for: _____

8. All the proposed use(s) for this property will be:

Principal use:

Secondary use:

Accessory Use:

9. Project timetable: Start date: _____ Completion date: _____

10. I/We) represent that I/we have vested interest in this property in the following manner:

Owner ___

Leaseholder, length of lease: _____

Contractual, nature of contract: _____

Other, explain: _____

The applicant's signature below indicates the information contained in this application and on all accompanying documents is true and correct.

I/We, the undersigned, do hereby respectfully make application for and petition the City Plan Commission and City Council to grant the requested action for the purpose stated herein. I/We represent that the granting of the proposed request will not violate any of the required standards of the Zoning Ordinance of the City of Osseo. I/We also agree to abide by all applicable federal, state and local laws, ordinances, rules, and regulations.

_____/_____/_____
(Signature of Owner) (Print Name) (Date)

_____/_____/_____
(Signature of Applicant) (Print Name) (Date)

In order for your request to be heard and considered in a timely manner, you must submit the completed application, and all accompanying documents to the Director of Public Works for acceptance by the filing deadline prior to a scheduled City Council meeting.

This application must be submitted with one copy of a scaled drawing showing the layout of the proposed development in accordance with all code requirements, and the \$135.00 application fee. Applicants will also be charged a fee for publication of a public notice at the rate of \$25.00. An invoice for this fee will be sent to the applicant.